



# NCCSA

National Commission for the Certification of Surgical Assistants

## NCCSA CSA Certification Renewal Policy

### Philosophy

The National Commission for the Certification of Surgical Assistants (NCCSA) believes that renewal for certification should be through professional development, as acquired through continuing education credits, rather than by entry-level examination. Professional development allows the practitioner to keep abreast of the rapidly changing technologies necessary for intraoperative practice, strengthening the quality of the credential and increasing patient safety through better overall preparedness.

**It should be noted that if credits were not completed (meaning that the correct amount were not earned within the renewal cycle) then the policy does not apply, and the certification examination must be taken for renewal.**

### Recertification for current members of the National Surgical assistant Association (NSAA)

The NSAA verifies CEUs on behalf of their members and submits recertification requests to the NCCSA provided the recertification criteria below has been met:

- Submission of 38 continuing education units every two-year cycle
- 8 of the submitted CEUs must be from a Live Event
- NSAA must be in receipt of all CEUs 30 days prior to recertification date
- On time payment of all appropriate dues and fees

### Recertification for non-members of the National Surgical assistant Association (NSAA)

Non-members of the NSAA may apply for recertification directly to the NCCSA by submitting 38 CEUs, of which 8 CEUs need to be earned by attending a Live Event during your recertification period. Following is the criteria for recertification using this method:

- NCCSA must be in receipt of all CEUs 60 days prior to the recertification date
- All CEUs must be submitted at one time, not sporadically throughout your recertification period
- Payment must be paid when requesting recertification



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## Recertification by retaking the CSA Certification exam

If continuing education credit requirements were not met (meaning that the correct amount of hours was not earned within the renewal cycle), the recertification via CEU policy does not apply and the certification examination would have to be taken for CSA renewal. Individual must qualify under the current CSA Exam requirements and pass the CSA exam. No submission of CEUs is required to re-certify using this method:

- Registration for the CSA exam
- Payment of all fees must be paid when requesting recertification

## Late Renewal Policy

An individual whose certification has lapsed will be able to renew within 90 days of the expiration of their certification date upon paying a late fee and satisfying the renewal requirements.

**IMPORTANT:** Individuals whose certification has lapsed and who renew within the 90-day late policy will keep their certification number and cycle recertification expiration date, as though they had renewed on-time. The continuing education credits must have been completed while the individual was certified (within their certification cycle), and the renewal application with fee and penalty fee must be received within 90-days of the original expiration for this rule to apply.