NCCSA Candidate Confidentiality & Disclosure Policy

The National Commission for the Certification of Surgical Assistants (NCCSA) recognizes the importance of candidate/certificant confidentiality, as well as the importance of the security from public disclosure of data as it relates to the status of certification and/or recertification of surgical assistants. The NCCSA requires that its procedures be sensitive to the need to maintain candidate information confidentiality in the certification process while also disclosing certain information to serve and protect the public interest. Examination candidates and certificants should be aware that the NCCSA may release credentialed status to agencies such as those which regulate the practice of surgical assisting, a certificant's current/potential employer, surgical education programs attended by candidates/certificants, NCCSA recognized programmatic accreditation agencies and NCCSA contracted vendors involved in the process of certification. NCCSA CSA certificants may also have their names and credentials listed in various NCCSA publications from time to time such as when the NCCSA is congratulating new certificants, etc.

The NCCSA has an online credential verification system at www.csaexam.com/verify-csa/ through which any person in possession of a certificate number and name can gain access to certification status. The information available through the verification system is limited to provide a certificant's certification number and cycle start and expiration dates only.

Exceptions to the NCCSA Candidate Confidentiality & Disclosure Policy may be made and the requirements may be waived for any information or documentation the NCCSA is required to disclose relative to a bona fide judicial or governmental process.